



The Roundabout Hotel

**Wallington Shore Road, Fareham
Hampshire, PO16 8SB**

Tel: Fareham +44 (1329) 822542

Fax: Fareham +44 (1329) 234533

e-mail: rhotel@aol.com

VAT No. 108 7731 64

Deposits & Refund Policy

In order to ensure your booking is secure we ask you to adhere to the payment schedule outlined below:

- At the time of booking, a £150 payment would be required to secure the date and the exclusivity of the restaurant area.
- 8 weeks before the event, 50% of the balance or £300 (whichever is greater) would be required.
- 2 weeks before the event, the full balance would need to be settled.

If you would like to add numbers after this time, it will be charged at the agreed per person rate. If you would like to lower your numbers after this time up until the day before the event, you will receive 25% refund per head.

Any numbers cancelled on the day or 'no shows' will not be eligible for a refund.

All payments apart from those outlined above are non-refundable. We do suggest taking out events/wedding insurance to mitigate risks on your side in the unlikely case of your day not going ahead as planned.